

**YAPTON PARISH COUNCIL**

**MINUTES**

A Meeting of the Yapton Parish Council was held on the 13<sup>th</sup> May 2019 in the Club Room of the Yapton & Ford Village Hall, commencing at 7.45pm.

*Present:* Mr Stephen Haymes (Chairman), Mr Derek Ambler, Mr Peter Dunkley, Mr Doug Maw, Mr Michael Pickthall and Mrs Vicky Newman.

*Also present:* County Councillor Mrs Jacky Pendleton, District Councillor Mrs Amanda Worne, Mr Gardiner (Clerk of the Council) and 13 members of the public.

**APOLOGIES FOR ABSENCE**

54. Apologies were received from District Councillor Henry Jones.

**DECLARATIONS OF INTEREST**

55. Members were reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda. None were made.

**URGENT MATTERS**

56. There were no urgent matters for consideration at this meeting.

**PUBLIC QUESTION TIME**

57. The following questions/issues were raised by members of the public present:

- (a) Cycle Routes – a member of the public asked if the parish Council was aware of moves to reduce the speed of traffic on Main Road outside of the Co-operative Store. He also hoped that the Council would be able to hold a meeting of its Traffic Issues Group. Mr Chris Sprules volunteered to be a member of the group.
- (b) Traffic Regulation Orders – County Councillor Mrs Jacky Pendleton outlined the process for obtaining orders. She also indicated that some local schemes had been included in the County Council's Community Highway Infrastructure Plan and support would be required from the Parish Council. In terms of resourcing local projects these would go to the Joint Western Arun Area Committee for approval, two projects would be included in the area which includes Clymping and Walberton.

- (c) Community Speedwatch – a local resident volunteered to take part in a re-invigorated Community Speedwatch scheme. The resident was asked to speak to the Clerk after the meeting.

## MINUTES

58. *Resolved* - That the minutes of the meeting, including the confidential minutes, held on 11<sup>th</sup> March 2019 be approved as a correct record and that they be signed by the Chairman.

## MATTERS ARISING

59. The following matters arising were raised from the minutes of the meeting held on the 11<sup>th</sup> March 2019:

- (a) **Minute 36 (a) - Lights in Village Hall Car Park** – Mr Pickthall confirmed that village hall car park lights had now been repaired.
- (b) **Minutes 36 (b) - Persimmon Homes Emerald Gardens development** – The Chairman had met the resident on site to view the issues on the development.
- (c) **Minute 36 (c) - Junction of Maypole Lane and North End Road** – The Clerk referred to an e-mail he had received in response to his enquiry, from a local Highways Engineer who regularly uses this stretch of road and has experienced the issue of the high volume of traffic around the junction since the introduction of the full barriers at the Yapton Railway crossing. In summary, the e-mail stated that there were insufficient factors which would warrant any mediation to the traffic congestion in the area, but he would keep the situation under review.
- (d) **Minute 41 (b) - Grass verges opposite Yapton Primary School** – following a discussion at the last meeting the Clerk was requested to contact West Sussex County Council with a request to re-instate the bollards on the verge at the junction of Church Lane and North-End Road opposite the Yapton Primary School. The Clerk reported that he had not yet received a reply to his request on behalf of the Council.
- (e) **Minute 45 – Emergency and Resilience Committee** – The Clerk reported that he had not received any response to the letters which had been sent to the 3 other Parish Councils (Climping, Ford and Walberton) with a request that they look into obtaining grants to assist with the continued setting up of the Village Hall as an Emergency Control and Rest Centre.
- (f) **Minute 47(c) – Joint Western Arun Area Committee** - The Clerk reported that he had had contact with West Sussex County Council concerning the

matter he had referred regarding the issue of overgrown brambles at the junction of Canal Road and Main Road which was creating an obstruction at the junction. The brambles appeared to be on private property. The officer from WSCC was trying to locate the problem area, but the Clerk has not received any follow-up to the initial enquiry.

## **COUNTY & DISTRICT COUNCILLORS REPORTS**

60. County Councillor Mrs Jacky Pendleton, presented her report to the meeting and answered various questions on the issues raised.
61. The Chairman asked the newly elected District Councillor Mrs Amanda Worne if she had anything to raise. Councillor Mrs Worne had nothing to report at this meeting as she had only been recently elected to the District Council.

## **CORRESPONDENCE**

62. The following item of correspondence was considered by the Council:

### **(a) Safer Arun Partnership - Joint Action Group**

The Council noted an e-mail dated 10<sup>th</sup> April from the Community Safety Officer (Stronger Communities) which referred to the introduction of a Joint Action Group (JAG) which has been launched by The Safer Arun Partnership to tackle community based crime and disorder problems. The Group will involve a wide reaching group of organisations, and will look at how agencies can work together to make local communities safer. JAG will be co-chaired by Sussex Police and Arun District Council.

The Safer Arun Partnership believes that Parish Councils are perfectly placed to assist the JAG to identify emerging community concerns, problem behaviour, and hotspot locations. Reports of place-based disorder will be used to analyse crime trends and to look at proactive initiatives to reduce the impact on local communities. Where appropriate, Parish Council representatives will be invited to attend JAG meetings to share further intelligence and be part of the discussions to develop action plans.

## **TRAINING AND DEVELOPMENT OF MEMBERS/STAFF**

63. The Clerk reported that he had attended a Clerk's Networking and Update meeting run by SSALC on the 2<sup>nd</sup> April 2019.

## **PARISH COUNCIL MAGAZINE (YAPTON NEWS)**

64. Details of the May 2019 edition (96<sup>th</sup> issue) of the magazine were reported at the meeting.

## **REPORTS FROM COMMITTEES**

### **ALLOTMENTS**

65. Councillor Tony Kendall reported that all plots were presently taken. He also referred to recent works which have removed the boundary fencing along the boundary with the proposed new housing site. This had left the plots adjacent to the boundary very exposed and vulnerable.

### **EMERGENCY AND RESILIENCE**

66. Mr Pickthall referred to the substantial length of time it was taking in obtaining agreement to secure a cupboard in the Village Hall in which to locate a generator which is required to assist with the continued setting up of the Village Hall as an Emergency Control and Rest Centre. It was suggested that Mr Pickthall and The Clerk should meet with the Chairman of the Village Hall Management Committee and the Hall Manager to try and resolve the issue.

### **PLANNING**

67. The Council considered the following and:
- (a) received the minutes of the meeting of the Planning Committee held on 11<sup>th</sup> March 2019 (*copy attached to these minutes*);
  - (b) received details of the planning decisions made by Arun District Council in March / April 2019 (*schedule attached to the minutes*).

### **PLAYING FIELD**

68. There were no matters arising.

## **REPORTS FROM REPRESENTATIVES**

69. The following reports from representatives on various bodies were received by the Council:

(a) **Village Hall**

Mr Ambler presented an update on the financial position and various proposed forthcoming activities and projects at the Yapton & Ford Village Hall.

(b) **Arun District Association of Local Councils**

The Council noted the minutes of the last meeting of the Association held on the 27<sup>th</sup> March 2019 (copy attached) at which its' representative Mr Ambler was present although not recorded in the minutes.

**FINANCIAL STATEMENTS**

70. The Council *resolved*:

(a) To approve the financial statements showing the receipts and payments for the month of March 2019 (*schedules attached*);

(b) To note the summary of income and expenditure over the various budget heads for the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 (*copy attached*).

**DATE OF NEXT MEETING: Monday 8<sup>th</sup> July 2019 at 7.30 PM or at the conclusion of the meeting of the Planning Committee.**

**Meeting closed at 8.20pm**

\_\_\_\_\_ **Chairman**